

Librarian's Report  
February 2014

**Operations: Programming (February)**

PROGRAM/WEEK OF	5-Jan	12-Jan	19-Jan	26-Jan	2-Feb	9-Feb	16-Feb	23-Feb	2-Mar	9-Mar	16-Mar	TOTAL	AVERAGE
TALL TALES--TUES	15	18	10	20	29	sick	6	13	17			128	16
TALES FOR TOTS--WEDS	38	42	36	42	6	sick	13	39	33	33		282	31
MOTHER GOOSE--WEDS	15	20	17	24	snow	sick		21	17	24		138	20
TALES FOR TOTS--THURS	7	6	3	8	20	7		8	8	5		72	8
TALL TALES--FRI	18	18	10	14	16	3	6	12	15			112	12
FAMILY STORY TIME--SAT	27	15	24	30	17	17		34	12	22		198	22
Musical Story Hour			53		51							104	52
World Music		48				60						108	54
Read to Winston	5	5	6	3	snow	3		3	2			27	4
Read to Maddie	6	4	4	3	snow	3		0	2			22	3
Storybook Workshop											17		
<b>WEEKLY TOTAL</b>	131	176	163	144	139	93	25	130	106	84	17	1191	74
<b>TOTAL PROGRAMS</b>	8	9	9	8	6	6	3	8	8	4	1	70	
<b>WEEKLY AVERAGE</b>	16	20	18	18	23	16	8	16	13	21	17	17	
<b>SESSION TOTAL</b>	1208												
<b>SESSION AVERAGE</b>	17												

Adult Programs	January	February	March	April	TOTAL	AVERAGE
Chris Franklin	23				23	23
Socrates Café	8	14	17		39	13
Janet Edmunson		12			12	12
Peter Mezoian		70			70	70
Settlers of Catan			7		7	7
					0	#DIV/0!
<b>WEEKLY TOTAL</b>	31	96	24	0	151	38
<b>TOTAL PROGRAMS</b>	2	3	2	0	7	
<b>MONTHLY AVERAGE</b>	16	32	12	#DIV/0!	22	
<b>SESSION TOTAL</b>	151					
<b>SESSION AVERAGE</b>	22					

**Circulation: (February):** n.b. - TML was open 21 days in February 2013 and 22.33 days in February 2014 ( 6% change).

	Feb.	Jan.	Change: #	Change: %
<b>Adult</b>	5669	6338	-669	-10.56%
<b>Children's</b>	5210	5219	-9	-0.17%
<b>YA</b>	587	537	50	9.31%
<b>Total</b>	11466	12094	-628	-5.19%

Interlibrary loans:

Lent: 1271

Borrowed: 1431

Other Statistics:

Reserves checked out: 1341  
Reserves Placed: 680  
Directional Queries: 45

Informational Requests: 139  
Referrals: 2  
Phone Renewals: 69

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**Reference/Readers' Advisory Services:**

**Adult: (February)**

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	PPL ILL's	Reserves	Phone	ME Coll	Day Totals
Monday	3	8	10	0	1	0	3	2	18	1	0	46
Tuesday	12	24	17	1	8	9	0	3	20	4	0	98
Wednesday	14	27	18	0	10	3	6	0	11	3	1	93
Thursday	0	5	9	0	0	1	0	0	2	0	1	18
Friday	9	19	9	1	8	7	1	0	6	4	1	65
Saturday	2	7	10	2	5	4	0	2	3	2	0	37
Weekly Total	40	90	73	4	32	24	10	7	60	14	3	357
Grand Total	357											

**Requests for Materials:**

Owned: 20

ILL's: 16

Consider for Purchase: 3

Not verified/not found: 0

Request slips received: 15

Museum/Park Reservations: 11

**Children's: (February)**

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	ILL	Reserves	Phone	Renewals	Daily Total
Monday	6	16	23	0	1	0	0	0	9		1	56
Tuesday	3	7	18	0	0	0	0	0	16		1	45
Wednesday	2	7	16	0	0	0	0	0	9		0	34
Thursday	18	32	15	0	3	2	4	0	18		3	95
Friday	2	8	7	0	0	0	0	0	6		0	23
Saturday	0	3	4	0	0	0	0	0	0		0	7
Weekly Total	31	73	83	0	4	2	4	0	58		5	
Grand Total	260											

**Technical Services:**

*Acquisitions & Withdrawals:*

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
<b>February 28, 2014</b>													
Purchase	74	29	103	16	90	57	147	13	12	8	20	5	304
Gift	2	4	6	3	2	1	3	0	1	2	3	2	17
Total	76	33	109	19	92	58	150	13	13	10	23	7	321
Withdrawn	9	179	188	3	11	25	36	6	1	26	27	0	260
Net Change	67	-146	-79	16	81	33	114	7	12	-16	-4	7	61

**Building:**

The Library Building Committee met twice in February. It's CM Selection Sub-committee met once; and it's Transition Sub-committee also met two times.

**Grounds:**

Nothing to report.

**Automation:**

On Feb. 20<sup>th</sup> Jason Lund showed Steve Gibbons & I the Electronic Bulletin Board installation at the Middle School; he has recommended this configuration for us. As municipal funds were not available for this purchase, we approached the Foundation for this funding on March 12<sup>th</sup> and were granted \$1,500 for this purchase.

**Conferences & Meetings:**

**February:**

Mtg w/ M. MacAuslan re LBC Agenda: February 3, 2014 – JRS

Children's Programming Meeting (SoPo PL): February 4, 2014 – RD & RL

Mtg. @ Portland PL re Cooperative ventures: February 4, 2014 – JRS

Mtg w/ RA .Halley, M. Palmer & G. Morse re TML Branding & Publicity: February 6, 2014 – JRS

Library Building Committee (LBC): February 6, 2014 – JRS

Personnel Advisory Committee: February 10, 2014 – PD, RD

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Department Heads Mtg.: February 10, 2014 – JRS

LBC Transition Team: February 10, 2014 – JRS

Library Building Committee (LBC): February 11, 2014 – JRS

Mtg. w/ Carolyn Bird (Engineer) re Structural Support Tour: February 24, 2014 – JRS

Mtg w/ M. MacAuslan re LBC Agenda: February 25, 2014 – JRS

LBC's "CM Selection Group reviews applicants: February 27, 2014 – JRS

**Board of Trustees:** February 27, 2014 – JRS

LBC Transition Team: February 28, 2014 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2013 and FY2014 Circulation  
February 2014

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2013)	6496	6635	5805	6236	5918	5820	6655	<b>6234</b>	6754	6190	5948	5995	<b>74686</b>	<b>49799</b>
Adult (FY2014)	6893	6636	5743	5652	5383	5844	6338	<b>5669</b>	0	0	0	0	<b>48158</b>	<b>48158</b>
# Difference	397	1	-62	-584	-535	24	-317	<b>-565</b>	-6754	-6190	-5948	-5995	<b>-26528</b>	<b>-1641</b>
% Difference	6.11%	0.02%	-1.07%	-9.36%	-9.04%	0.41%	-4.76%	<b>-9.06%</b>	-100.00%	-100.00%	-100.00%	-100.00%	<b>-35.52%</b>	<b>-3.30%</b>
YA (FY2013)	894	929	619	643	604	567	626	<b>603</b>	724	737	646	833	<b>8425</b>	<b>5485</b>
YA (FY2014)	905	920	543	596	581	497	537	<b>587</b>	0	0	0	0	<b>5166</b>	<b>5166</b>
# Difference	11	-9	-76	-47	-23	-70	-89	<b>-16</b>	-724	-737	-646	-833	<b>-3259</b>	<b>-319</b>
% Difference	1.23%	-0.97%	-12.28%	-7.31%	-3.81%	-12.35%	-14.22%	<b>-2.65%</b>	-100.00%	-100.00%	-100.00%	-100.00%	<b>-38.68%</b>	<b>-5.82%</b>
Children (FY2013)	6846	6807	5169	5573	5830	4569	5751	<b>5122</b>	6030	5673	5786	6390	<b>69546</b>	<b>45667</b>
Children (FY2014)	7159	6091	5100	5187	4904	4177	5219	<b>5210</b>	0	0	0	0	<b>43047</b>	<b>43047</b>
# Difference	313	-716	-69	-386	-926	-392	-532	<b>88</b>	-6030	-5673	-5786	-6390	<b>-26499</b>	<b>-2620</b>
% Difference	4.57%	-10.52%	-1.33%	-6.93%	-15.88%	-8.58%	-9.25%	<b>1.72%</b>	-100.00%	-100.00%	-100.00%	-100.00%	<b>-38.10%</b>	<b>-5.74%</b>
Monthly Total (FY2013)	14236	14371	11593	12452	12352	10956	13032	<b>11959</b>	13508	12600	12380	13218	<b>152657</b>	<b>100951</b>
Monthly Total (FY2014)	14957	13647	11386	11435	10868	10518	12094	<b>11466</b>	0	0	0	0	<b>96371</b>	<b>96371</b>
# Difference	721	-724	-207	-1017	-1484	-438	-938	<b>-493</b>	-13508	-12600	-12380	-13218	<b>-56286</b>	<b>-4580</b>
% Difference	5.06%	-5.04%	-1.79%	-8.17%	-12.01%	-4.00%	-7.20%	<b>-4.12%</b>	-100.00%	-100.00%	-100.00%	-100.00%	<b>-36.87%</b>	<b>-4.54%</b>

TML Circulation Graph

